

Panaji, 10th August, 2000 (Sravana 19, 1922)

SERIES I No. 19

OFFICIAL GAZETTE

GOVERNMENT OF GOA



NOTE: There is one Extraordinary issue to the Official Gazette Series I No. 18 dated 3-8-2000 namely, Extraordinary dated 4-8-2000 from pages 401 to 404 regarding Notification from Department of Law & Judiciary (Legal Affairs Division).

GOVERNMENT OF GOA

Department of Education, Art & Culture

Directorate of Archives & Archaeology

Order

6/8/2000/331/HA-217

Sanction of the Government is hereby accorded for adopting the following rates for services of scientific repairs and binding of documents offered by the Directorate of Archives & Archaeology, Panaji.

Sr. No.	Type of Service	Charge in Rupees
1	2	3

1. Full L-Z Tissue paper repair on one side with or without guard of Handmade paper of sizes upto 45 x 30 cms.	Rs. 10/- per sheet
2. Full L-Z Tissue paper repair on both sides with or without guards of Handmade paper of size upto 45 x 30 cms.	Rs. 20/- per sheet

1	2	3
3. Lamination with cellulose, acetate foils and L-Z Tissue on both sides of documents upto size 45 x 30 cms.	Rs. 30/- per sheet	
4. Binding of repaired documents in volumes of size upto 30 x 20 cms. with Khaki or leather covering.	Rs. 60/- per volume with Khaki covers Rs. 100/- per volume with leather cover.	
5. Binding of documents in volumes upto size 45 x 30 cms. in Khaki or leather cover.	Rs. 200/- per volume with Khaki cover. Rs. 300/- per volume with leather cover.	

Note: Other specialised services or the sizes not included in the Schedule will be charged as per the estimate drawn and would be at the sole discretion of the Director of Archives and Archaeology.

It shall be the discretion of the Director of Archives & Archaeology to decide on the repair and treatment technique depending upon the condition of documents and any rebate offered.

The receipt shall be credited to Major Head of Accounts: 0202-Education, Sport, Art & Culture; 04-Art & Culture, 101-Archives.

This issues with the concurrence of Finance Department No. FS/3280/00, dated 12-4-2000.

Dr. S. K. Mhamai, Director.

Panaji, 3rd May, 2000.

Department of Public Works

Office of the Chief Engineer

Order

6-1/CE-PWD-Accts/2000-2001/518

**Sub:—Rules for accommodation at STATE
GUEST HOUSE AT ALTINHO,
Panaji-Goa.**

Sanction of the Government is hereby accorded to frame the rules for STATE GUEST AT ALTINHO, Panaji, Goa as follows:—

I. STATE GUEST HOUSE, Altinho, Panaji, Goa, is the property of the Government of Goa. It is primarily intended to provide accommodation facilities for State Guests Officers/Officials of the Government of Goa, Goa Government Public Sector Undertakings, Autonomous bodies, Central/State Government while on duty in Panaji. This facility on exceptional case, can also be extended to private people on Ground floor suites, incase of availability of accommodation, provided there is a written directive from the Protocol & Hospitality Department, Government of Goa.

II. Reservation of accommodation shall normally be granted by the Officer in charge of State Guest House against the written request from the Protocol & Hospitality Department of Government of Goa on

"the first come first serve" basis and subject to its availability. The management also reserves the right to refuse accommodation to any person seeking it, without giving any reason, or to ask any of the residents to vacate the rooms/premises, if found conducting themselves in a manner which is not conducive to general discipline.

III. No person shall be accommodated in State Guest House unless his name has been sponsored as "OFFICIAL" ON DUTY/NOT ON DUTY or "PRIVATE" by the Protocol & Hospitality Department who will indicate the period of stay. Guests who have come with such sponsorship letter will not further bring guests with them unless the request has been covered in the Protocol & Hospitality Department's Order in case of family members.

In such cases the person signing the Register will enter the name of the Guest and make full payment for such Guests in advance.

"OFFICIALS" means officers/officials of Government of Goa, including Officers/Officials of Government of Goa Public Sector Undertakings, Autonomous Bodies, Statutory bodies, etc, Officers/Officials of Central/State Government stationed in Goa, or outside Goa, Members of Parliament and Members of Legislative Assembly and non-Government Servants who are members of the Committees appointed by Government of Goa.

IV. For the purposes of levying charges, 24 hours period shall be counted from the time of occupation of the room.

V. All the residents, on their arrival, shall fill in, the necessary details in the Register Book and should append their signatures. They are

responsible for the authenticity of the statement they make in the Register. Bills are to be paid on presentation by the management, in cash terms, and under no circumstances shall the visitor leave or cause his luggage to be removed from his room before the accounts are finally settled. Private visitors will have to make advance payments.

VI. The management will not be responsible for the loss or damages to the property of the residents or to the injuries of any person arising due to any cause whatever.

VII. The residents are advised to keep all their personal belongings duly secured at all times and also lock up the room while going out. The room key is to be retained on the residents counter. Money and other valuables may, if so desired, be deposited in the office against receipt.

Charges of local and trunk calls are directly payable by the concerned residents in cash terms:—

Local call is Rs. 3/- per call. (Subject to revision).

VIII. Dogs and other pet animals shall not be permitted in the premises. Cooking in the rooms shall, under no circumstances, be permitted except with specific permission, in writing from the Officers in charge.

IX. Daily Charges

Type of Accommodation	Charges while on Official duty/tour	Charges while not on official duty	Private visitors
A. C. Suites on Ground Floor.	Rs. 100/- per day.	Rs. 200/- per day.	Rs. 450/- per person per day.
VVIP suites on first floor.	Rs. 200/- per day.	Rs. 400/- per day.	Not to be allotted

X. Entitlement

- Officers of the rank of Joint Secretary to the Government of India and above, will be entitled for A. C. Suites on Ground floor, and VVIP suites depending upon availability.
- Accommodation facility may also be available to private people only in the A. C. Suites on Ground floor, in case of availability of accommodation, provided there is a written directive from the Protocol & Hospitality Department, Government of Goa.
- Ministers, MPs, and MLAs will be entitled for A/C suites on Ground floor and VVIP suites depending upon the availability.
- VVIP suites on first floor are reserved only for VVIPs and or State Guests and may be allotted to other persons only with prior approval of the Government, with the written directive from the Protocol & Hospitality Department, Government of Goa. Private visitors are not allotted VVIP suites on first floor.

Note:

- There are two VVIP suites on first floor and four A. C. suites on the Ground Floor of the State Guest House.
- A Government Officer while on duty may bring his family members and accommodate them in his suites at the rate chargeable to him while on duty, for the members.
- No charges will be levied for children accompanying the occupant, if they are less than 7 years old. Children above 7 and below 14 will be charged 50% of the rates fixed.
- Children above 14 will be charged the same as the adults.
- The above rates are for 24 hours occupancy. The day is counted from the time of arrival. The period of maximum continuous stay allowed will be 8 days and thereafter which, the charges will be doubled and after 30 days charges as per

charges fixed for Private Visitors, unless there are specific orders from the Government to the contrary. No rebate on daily charges will be admissible for not availing of these services contemplated above, or for occupation of room on long term basis, or in case of breakdown of any of the service.

In case of additional mattresses, the charges per mattress shall be Rs. 20/- per day.

The above rules and rates shall come into force with immediate effect.

This issues with the concurrence of Finance (Exp.) Department, Panaji, vide their U. O. No. 4586 dated 17-11-99.

By order and in the name of the Governor of Goa,
T. K. Mohandas, Chief Engineer, PWD and
Ex-Officio Addl. Secretary.

Altinho Panaji, 1st August, 2000.